

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

September 5, 2023
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 6:05 p.m.

Members present:

Dianne El-Hajj, President
Ken Fox, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Elana Levens-Craig, Member

Administration present:

Dr. Kristin Baranski, Superintendent
Dr. Marcia Hamilton, Assistant Superintendent, Business Services
Dr. Lisa Paisley, Assistant Superintendent, Educational Services
David MacLeod, Assistant Superintendent, Human Resources/Pupil Services
Stephanie Borden, Executive Assistant and Recording Secretary

President El-Hajj welcomed all in attendance and shared the Board met with the Principals prior to the meeting and apologized for the delay.

2. District Mission

President El-Hajj invited everyone to recite the District Mission.

3. Pledge of Allegiance

Kevin Fairchild, Director of Assessment and Learning Support, led the Pledge of Allegiance.

4. Approval of Agenda

President El-Hajj presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

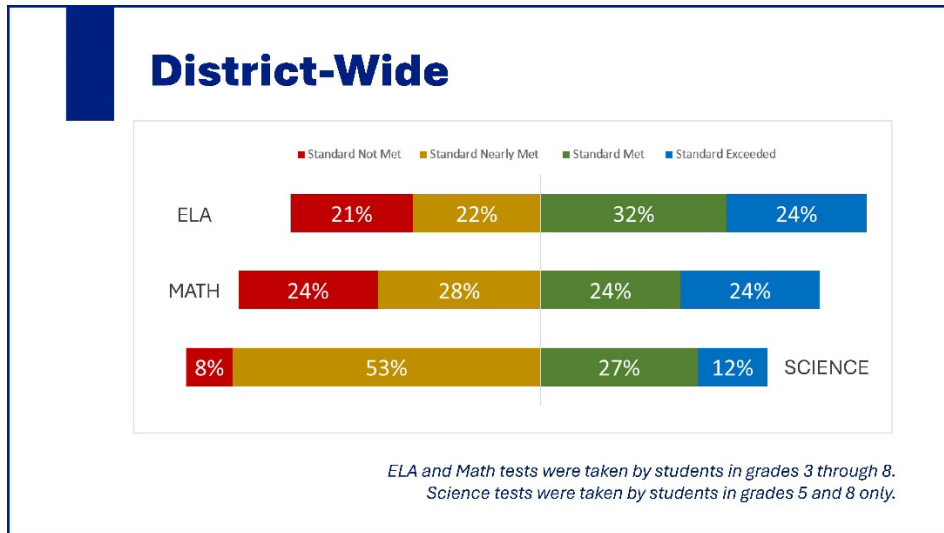
- 1.1. Developer Fees and Collection Report
- 1.2. Schedule of Upcoming Events
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

2. Report on 2023 California Assessment of Student Performance and Progress (CAASPP) Results

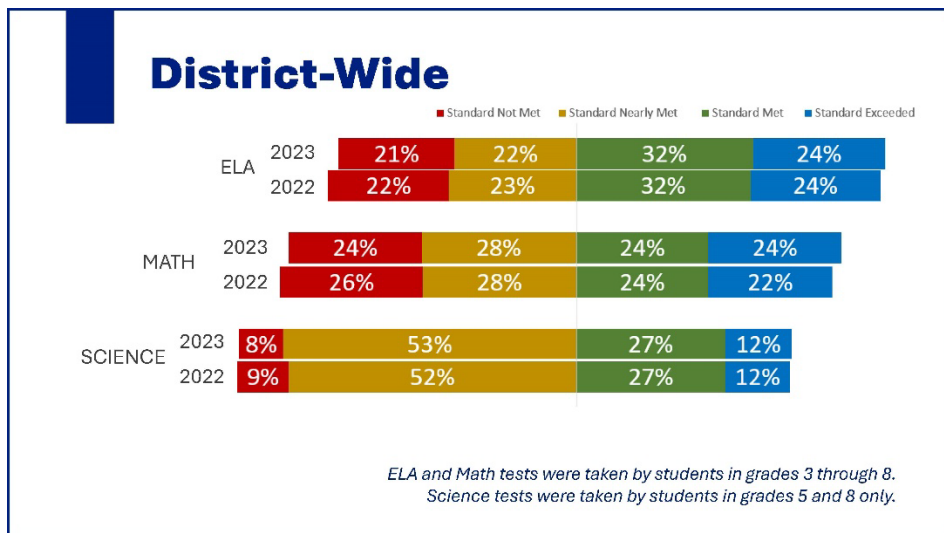
Dr. Lisa Paisley, Assistant Superintendent of Educational Services, welcomed Kevin Fairchild, Director of Assessment and Learning Support to report on the 2023 California Assessment of Student Performance (CAASPP) results. Mr. Fairchild noted the results were not currently public, nor final, but an overview of District results in anticipation of the

California School Dashboard in December. Results for students with cognitive disabilities will be released in late September.

Mr. Fairchild provided an overview of the District-wide results, including all schools, all students, at all grade levels and explained the colors represent the four achievement levels established by the state: red (“Standard Not Met”), yellow (“Standard Nearly Met”), green (“Standard Met”), and blue (“Standard Exceeded”). He noted students in grades 3 through 8 take the English Language Arts (ELA) and Math tests, but only students in 5th and 8th grade take the Science assessment.

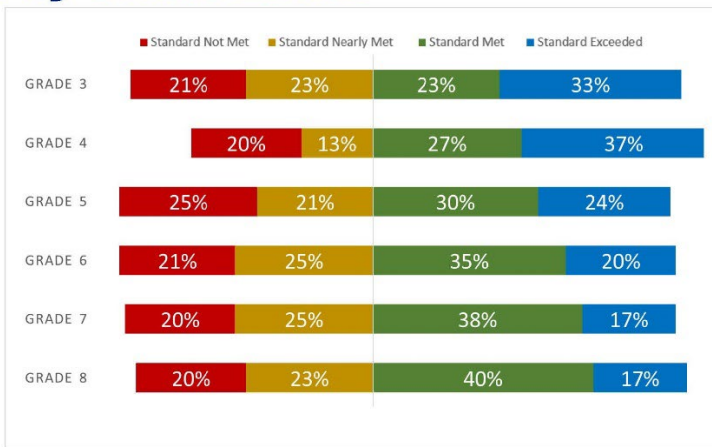


Mr. Fairchild explained the numbers from 2022 were very similar with some slight improvements, especially in mathematics and noted the trends are in the right direction, even if the improvements are not as large as we would have liked.

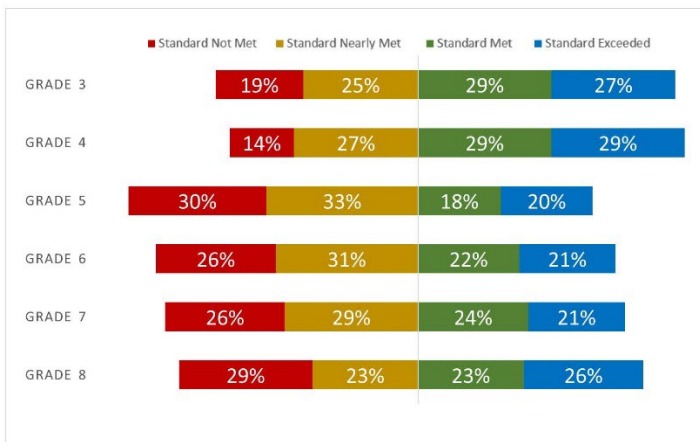


He presented the breakdown of English Language Arts and mathematics scores by grade level, District-wide and noted Grade 3 is at the top, down to Grade 8 at the bottom; and the grade-level results for the Science test, given only to 5th and 8th graders, as follows.

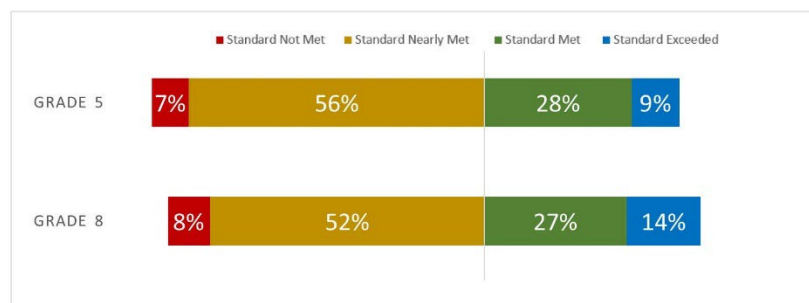
ELA by Grade Level



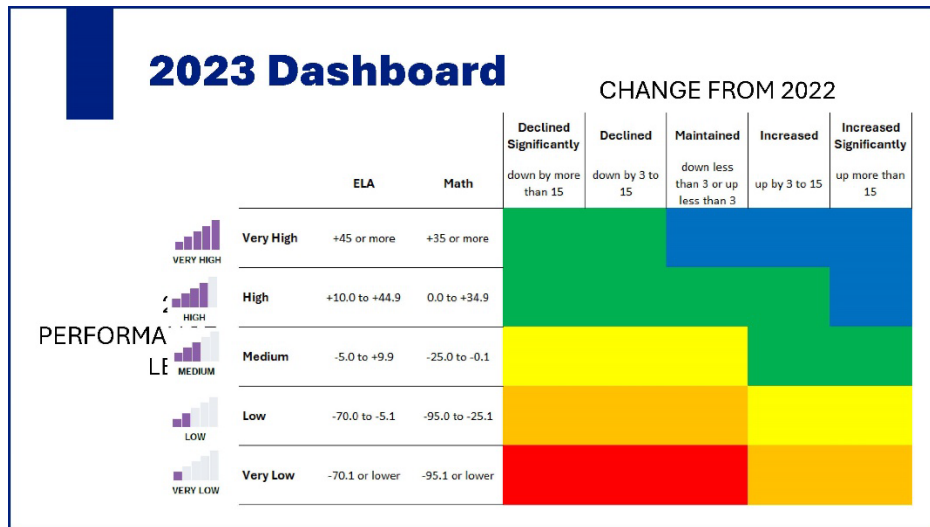
Math by Grade Level



Science by Grade Level

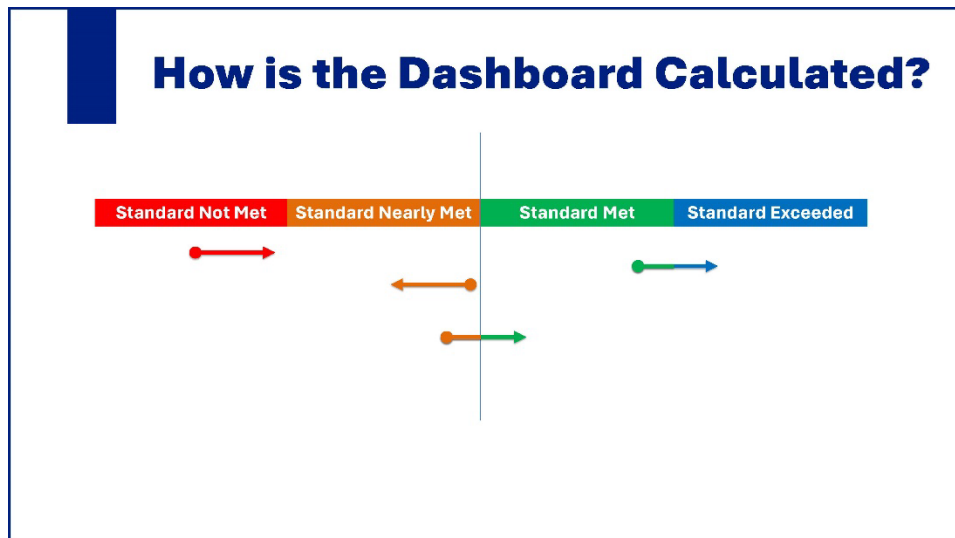


Mr. Fairchild noted that California is returning to the 5x5 grid from 2019 for the 2023 Dashboard, as it was prior to Covid. He explained the levels down the left side represent the current year's performance (which is the same as was reported last year with the "cell phone bars" modified dashboard). Across the top is how that performance has changed since the previous year. Mr. Fairchild noted there are different score ranges for ELA and Math, and that the numbers given in these levels are not percentages or numbers of students in any achievement level.

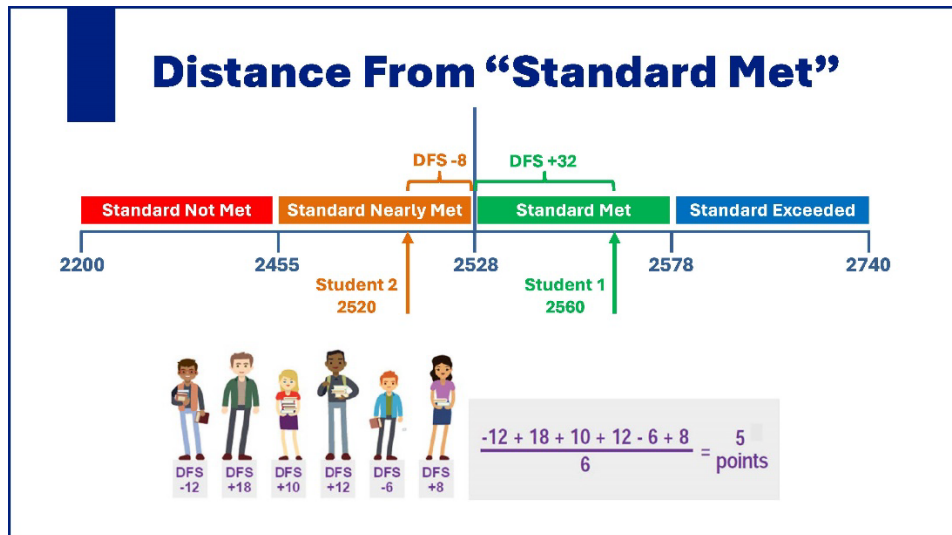


Mr. Fairchild shared that if a school or district only focused on percent or number of students at or above standards (in the blue and green levels), then student improvement within levels is not counted. A student could gain 20 points from the previous year, but if that gain was all within the red band, it would not change the percent of students meeting or exceeding standards. Likewise, a 20-point gain moving from green to blue, or a 20-point drop within any one band. He explained that if "standards met" and "standards exceeded" are measured, then the only gains that "count" are those that cross the line. The other students' improvements are not included in that calculation.

Mr. Fairchild explained the Dashboard provides a system in which each and every student's improvement counts.



Mr. Fairchild explained that for each test, the State sets the scores that define the achievement levels. They then take the number in the middle (in this case 2528), the lowest score that is “Standard Met”, as the measuring point. A student who scores 2560 would then have a “distance from standard met” of +32. A second student, who scores 2520, would have a “distance from standard” of -8. To calculate the average distance from standard for a group, like a district or school or grade level, you average all of the individual distances from standard met. With this system, each and every student’s improvement is counted in the school’s overall score.



He provided an over of the 2023 Dashboard noting the changes from 2022 and the 2023 performance level.


2023 Dashboard

			CHANGE FROM 2022					
			Declined Significantly	Declined	Maintained	Increased	Increased Significantly	
			down by more than 15	down by 3 to 15	down less than 3 or up less than 3	up by 3 to 15	up more than 15	
	ELA	Math						
2023 PERFORMANCE LEVEL	Very High	+45 or more	+35 or more					
	High	+10.0 to +44.9	0.0 to +34.9					
	Medium	-5.0 to +9.9	-25.0 to -0.1					
	Low	-70.0 to -5.1	-95.0 to -25.1					
	Very Low	-70.1 or lower	-95.1 or lower					

Dr. Lisa Paisley, Assistant Superintendent of Educational Services, noted the preliminary results direct and reaffirm this year’s goals within the Educational Services Department, and intend to emphasize Tier 1 universal or best first instruction, within a guaranteed viable core curriculum for all students, in all settings, as part of the multi-tiered Santee Systems of Support. She explained the District is in the process of implementing standards-aligned Science programs at all grade levels, and we are beginning to study the new mathematics framework which was only released in July.

Next Steps

- Dashboard Public Release December 15
- Focus on Tier 1 – Best First Instruction – Guaranteed viable core curriculum
- Implementation of Santee Systems of Support
- In process of implementing standards-aligned Science programs at all grade levels
- Study and implementation of new mathematics framework (July 2023)



The Board expressed their appreciation for the presentation.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda and noted public comments were in-person only. President El-Hajj reiterated there were several requests to speak on a particular item on the agenda, and explained they would be called at the time of the item’s discussion.

D. CONSENT ITEMS

President El-Hajj invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 1.2. Approval/Ratification of General Services Agreements
- 1.3. Authorization to Sell/Dispose of Surplus Items
- 1.4. Adoption of Resolution No. 2324-03 to Certify 2022-23 Gann Limit Appropriations Recalculation and an Estimated Limit for 2023-24
- 1.5. Approval of Change Order to Contract for Informal Bids through the CUPCCAC Process for Award of Bid #PO-16177, Sycamore Canyon Grass Field
- 1.6. Approval/Ratification to Contract with Guiselle Carreon for Purchasing Guidelines
- 1.7. Ratification of Nonpublic School Master Contract with The Winston School for Nonpublic School Services
- 1.8. Ratification of Nonpublic Agency Master Contract with Coastal Speech Therapy, Inc. for Speech Therapy
- 1.9. Personnel, Regular

Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>

		<i>Ryan</i>	<u>Aye</u>
		<i>Levens-Craig</i>	<u>Aye</u>

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

- 1.1. Appointment of Members to Board Advisory Committees
 Superintendent Baranski presented a recommendation of applicants to the Board advisory committees for the Board’s consideration. She explained the applications were reviewed

and the applicants were assigned to their first and second choice. She noted additional applicants, if any, would be brought forth approval at the next meeting. Member Levens-Craig moved approval.

Motion: Levens-Craig El-Hajj Aye Ryan Aye
Second: Ryan Fox Aye Levens-Craig Aye
Vote: 5-0 Burns Aye

Business Services

2.1. 2022-23 Unaudited Actuals Report

Superintendent Baranski noted Dr. Marcia Hamilton, Assistant Superintendent of Business Services, would be providing her first report highlighting financial results for the 2022-23 fiscal year and the updated Multi-Year Projection, as summarized in the District’s 2022-23 Unaudited Actuals Report. She noted Dr. Hamilton and Fiscal Services Director, Tory Long, had worked hard to compile the data to submit to the San Diego County Office of Education and for tonight’s presentation. Dr. Hamilton expressed appreciation to Mrs. Long and the Fiscal Services team for their work on closing out the 2022-2023 school year.

Dr. Hamilton explained the increase in the Change in Fund Balance was due to an increase in LCFF revenue and additional State revenue; and a decrease in expenditures (mostly due to struggles with filling positions specifically for the ELP Program and carryover amounts from school sites and departments). Dr. Hamilton noted the Unrestricted Projected Ending Fund Balance was \$26,057,482; a \$2.6 million increase. The Restricted General Fund had approximately \$820,000 less in revenue as a result of the cuts to LRBG, Arts and Music Block Grant, etc. She noted the District had \$3.4 million less in expenditures, partially due to struggles filling positions specifically in the ELP and carryovers from departments and school sites. The overall ending fund balance was \$11,245,338, an increase of \$1.6 million over the estimated actuals in June. Dr. Hamilton noted the Projected Ending Fund Balances on the Student Activity Fund (Fund 08) was \$14,015; \$188,178 in Child Dev (Fund 12); \$3,631,167 in Cafeteria Fund (Fund 13); \$604,609 in Deferred Maintenance Fund (Fund 14); \$4,614,685 in Special Reserve (Fund 17); and \$7,552,670 in Special Reserve (Fund 40). She noted Fund 17 was set-aside for instructional materials (\$1,789,328) and furniture (\$2,825,357); and Fund 40 were from Solar (\$138,527), Technology (\$6,054,749), Vehicle (\$539,426); and Facility (\$1,026,219).

Snapshot All Funds
 2022-23 Unaudited Actuals

Description	Unrest	General Fund		Student Activity Fund 08	Child Dev Fund 12	Cafeteria Fund 13	Deferred Maint Fund 14	Special Reserve Fund 17	Special Reserve Fund 40	
		Rest	Ttl							
INCOME:										
LCFF Sources	68,983,141	471,459	69,454,600	0	0	0	0	0	0	
Federal Revenue	168,117	5,777,033	5,946,150	0	110,618	1,962,022	0	0	9,191	
Other State Revenue	2,130,481	16,567,529	18,698,010	0	537,485	2,826,255	0	0	0	
Other Local Revenue	1,671,711	5,303,369	6,975,080	19,222	-1,187	13,039	21,047	35,336	280,948	
Interfund Transfers In	0	0	0	0	0	0	500,000	1,500,000	1,695,065	
Other Sources	0	0	0	0	0	0	0	0	0	
Total Income	72,954,450	28,119,390	101,073,840	19,222	646,916	4,801,316	521,047	1,535,336	1,985,204	
OUTGO:										
Certificated Salaries	28,563,326	9,868,322	38,431,648	0	147,194	0	0	0	0	
Classified Salaries	7,853,795	6,071,152	13,924,947	0	111,930	1,075,121	0	0	0	
Employee Benefits	12,541,125	9,691,007	22,232,132	0	90,614	393,282	0	0	0	
Books and Supplies	1,542,776	1,956,762	3,499,538	12,882	110,401	1,611,770	1,364	0	281,145	
Services, Other Operating Expenses	4,415,586	3,547,359	7,962,945	6,793	4,336	111,333	843,501	0	159,422	
Capital Outlay	97,458	-47,377	50,081	0	75,392	117,970	0	0	213,606	
Other Outgo	637,236	0	637,236	0	0	0	0	0	309,548	
Transfers of Indirect/Direct Costs	-1,401,414	1,280,427	-120,987	0	30,563	90,426	0	0	0	
Interfund Transfers Out	3,370,585	500,000	3,870,585	0	0	0	0	0	0	
Other Uses	0	0	0	0	0	0	0	0	0	
Contributions to Restricted Programs	12,660,647	-12,660,647	0	0	0	0	0	0	0	
Total Outgo	70,281,120	20,207,005	90,488,125	19,675	670,430	3,389,902	844,865	0	863,721	
Change in Fund Balance	2,673,328	7,912,385	10,585,715	-453	76,485	1,401,414	-323,818	1,535,336	1,021,482	
Projected Beginning Fund Balance	23,384,154	3,332,953	26,717,107	14,468	111,693	2,229,753	928,427	3,079,349	6,531,188	
Projected Ending Fund Balance	26,057,482	11,245,338	37,302,822	14,015	188,178	3,631,167	604,609	4,614,685	7,552,670	
Committed Fund Balance	0	0	0	0	0	0	604,609	4,614,685	0	
Non-Spendable Fund Balance	656,835	0	656,835	0	0	0	0	0	0	
Restricted Fund Balance	0	11,245,338	11,245,338	14,015	188,178	3,461,901	0	0	7,552,670	
Assigned Fund Balance	841,045	0	841,045	0	0	0	0	0	0	
Unassigned - Economic Uncertainty	2,714,643	0	2,714,643	0	0	0	0	0	0	
Remaining Unassigned	21,844,959	0	21,844,961	0	0	0	0	0	-206,251	
							<i>Inst Mnt:</i>	1,789,328	<i>Solar:</i>	138,527
							<i>Furn:</i>	2,825,357	<i>Tech:</i>	6,054,749
							<i>CSR:</i>		<i>Vehicle:</i>	539,426
									<i>Facility:</i>	1,026,219

Dr. Hamilton noted Fund 21 (Building) was expended and shared the Projected Ending Fund Balance of Capital Facilities (Fund 25) was \$4,851,954, consisting of developer fees, former redevelopment agency funds, and land sale proceeds; Fund 63 (Enterprise, Yale and Project SAFE), showed a Projected Ending Fund Balance of \$1,624,517 in Project SAFE.

Description	Building Fund 21	Capital Facilities Fund 25	County School Facilities Fund 35	Enterprise Fund 63	Yale	Project SAFE
INCOME:						
LCFF Sources	0	0		0	0	0
Federal Revenue	0	0		0	0	0
Other State Revenue	0	0		0	0	0
Other Local Revenue	0	1,348,764		2,320,216	470,938	1,849,279
Interfund Transfers In	0	0		175,521	175,521	0
Other Sources	0	0		0	0	0
Total Income	0	1,348,764	0	2,495,737	646,459	1,849,279
OUTGO:						
Certificated Salaries	0	0		0	0	0
Classified Salaries	0	0		1,056,685	386,124	670,561
Employee Benefits	0	0		477,810	191,916	265,894
Books and Supplies	0	1,625,031		342,070	16,686	325,384
Services, Other Operating Expenses	0	61,001		238,312	51,733	106,579
Capital Outlay	0	0		0	0	0
Other Outgo	0	826,076		0	0	0
Transfers of Indirect/Direct Costs	0	0		0	0	0
Interfund Transfers Out	0	0		0	0	0
Other Uses	0	0		0	0	0
Contributions to Restricted Programs	0	0		0	0	0
Total Outgo	0	2,512,108	0	2,114,877	646,459	1,468,418
Change in Fund Balance	0	-1,163,344	0	380,860	0	380,861
Projected Beginning Fund Balance	0	6,015,296		1,243,657	0	1,243,657
Projected Ending Fund Balance	0	4,851,954	0	1,624,517	0	1,624,518
Committed Fund Balance	0	0		0	0	0
Non-Spendable Fund Balance	0	0		0	0	0
Restricted Fund Balance	0	3,991,707		0	0	0
Assigned Fund Balance	0	860,247		1,624,517	0	1,624,518
Unassigned - Economic Uncertainty	0	0		0	0	0
Remaining Unassigned	0	0	0	0	0	0
	<i>Dev Fees:</i>	786,977				
	<i>Fmr RDA:</i>	860,247				
	<i>Land:</i>	3,204,730				

Dr. Hamilton provided an overview of the General Fund Multi-Year Projection Summary for the 2022-23 Unaudited Actuals. She noted ending 2022-2023 with an increase in the change in fund balance, causing an increase in the reserves of approximately three percent (3.05%) and for 2023-24 it is estimated that the reserve percentage will increase by 2.5%. She explained that with larger ending fund balances in 2022-23 for both the Unrestricted and Restricted General Funds, the District reduced the change in fund balance ultimately reducing the structural deficit by about \$500,000. Dr. Hamilton noted the increase in deficit spending next year and the next two years out. She explained that if the District's enrollment and average daily attendance increased, and increase the unplacated student count, it will increase incoming revenue and reduce deficit spending and reduce the structural deficit. Dr. Hamilton noted this did not include any negotiated increases.

General Fund Multi-Year Projection Summary
 2022-23 Unaudited Actuals

Item	2022-23		2023-24		2024-25		2025-26	
	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted	Unrestricted	Restricted
Beginning Fund Balance	23,384,154	3,332,959	\$26,057,482	\$11,245,338	\$26,035,435	\$8,105,450	\$21,829,308	\$6,316,464
Fund Balance Adjustments	0	0	0	0	0	0	0	0
Total Income	\$72,954,450	\$26,119,390	\$74,439,164	\$18,116,022	\$73,144,021	\$17,534,524	\$72,054,177	\$17,534,524
Total Outgo	\$70,281,122	\$20,207,009	\$74,461,211	\$21,255,910	\$77,350,148	\$19,323,510	\$79,606,010	\$18,457,038
Change in Fund Balance	\$2,673,328	\$7,912,381	(\$22,047)	(\$3,139,888)	(\$4,206,127)	(\$1,788,986)	(\$7,553,833)	(\$922,514)
Ending Fund Balance	\$26,057,482	\$11,245,338	\$26,035,435	\$8,105,450	\$21,829,308	\$6,316,464	\$14,275,475	\$5,393,950
Total Reserves	\$24,559,602		\$25,040,384		\$18,995,433		\$10,974,105	
Budget Reserve as % of Expenditures	27.14%		26.16%		19.65%		11.19%	
Other Internal Cash Available (FN 14, 17, 25, 40)		\$13,730,813		\$11,736,970		\$8,802,728		
GF Cash Reserve (lowest month; or year end for closing)	25.39%	\$22,976,492	21.84%	\$20,907,419	20.04%	\$19,375,243	TBD	
			Amount	Value	Amount	Value	Amount	Value
Assumed LCFF Rev Change (w/ ADA changes):			8.22%		3.94%		3.29%	
Assumed LCFF (Base Only) Rev Change (w/ ADA changes):			3.60%	\$2,465,244	-1.82%	(\$1,293,481)	-1.60%	(\$1,045,964)
*Included Annual Operating Cost Increase Impact to LCFF Base:			3.33%	\$2,282,765	-1.69%	(\$1,199,486)	-1.28%	(\$872,447)
			1.50%	\$1,028,629	3.19%	\$2,266,749	3.31%	\$2,307,709
Estimated Structural Surplus/(Deficit)			(\$307,449)		(\$3,496,027)		(\$7,103,933)	
GAP Funding:			100.00%		100.00%		100.00%	
1% Reserve Equivalent:			957,201		966,688		980,706	
1% LCFF Increase:			685,497		710,150		697,215	
1% Salary Increase Equivalent:			642,396		657,144		670,287	

The District's 2022-23 Unaudited Actuals are submitted and reviewed by the San Diego County Office of Education (SDCOE) in accordance with State law. The District expects an opinion letter on the District's Unaudited Actuals Report from the SDCOE sometime in September. Additionally, the Unaudited Actuals are subject to audit by the District's independent auditor. The auditor's opinion is due in December.

Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

F. BOARD POLICIES AND BYLAWS

President El-Hajj noted there were several requests to speak regarding the second reading of BP 4119.24 – Classroom Learning Environment. Superintendent Baranski noted that based on feedback, the policy had been revised to exempt District provided décor.

Athena Mora, La Mesa; Louise Julie, San Diego; and Ana Maria Jappe, Santee Parent; spoke in opposition of adoption of BP 4119.24 – Classroom Learning Environment.

Member Levens-Craig expressed her opposition to the adoption of BP 4119.24 and noted she did not support the adoption. She shared staff feedback on the opposition and negative effects of the policy.

Member Burns reiterated his support of all students feeling safe in all classrooms and proposed for stakeholder input to develop curriculum or poster that is inclusive of everyone.

Member Fox noted supporting Member Burns' suggestion.

The Board asked Superintendent Baranski to obtain input from various (i.e., staff, parents, community, etc.) stakeholders and establish District provided décor for the Board to review.

Member Ryan shared supporting Member Burns' suggestion but noted the need to adopt the policy. She moved approval.

1.1. Second Reading: Revised Board Policies (BP)/Administrative Regulation (AR):

- New BP 4119.24 – Classroom Learning Environment

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Nay</u>
<i>Vote:</i>	<u>4-1</u>	<i>Burns</i>	<u>Aye</u>		

President El-Hajj noted BP 6163.1 – Library Media Centers was being presented as a first reading.

1.2. First Reading: Revised Board Policies (BP)/Administrative Regulation (AR):

- BP 6163.1 – Library Media Centers

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association (STA) President, was present but did not have communication.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Member Burns noted meeting with the Principals prior to this meeting and hearing the great things, and challenges, that are happening at the schools. He expressed his appreciation to the Principals.

Superintendent Baranski noted the Staff Welcome Back at Cajon Park was great and commended Rio Seco for their enthusiasm and signs.

Superintendent Baranski noted a decrease of 24 students from the prior year and noted the District will be focusing on attendance. She noted the Student Forum was scheduled for October 3. President El-Hajj asked for an update on the discipline workshops from the San Diego County Office of Education (SDCOE). David MacLeod, Assistant Superintendent of Human Resources/Pupil Services, noted staff continued to work with SDCOE staff on the necessary details.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 7:17 p.m.

J. RECONVENE TO OPEN SESSION

The Board reconvened to public session at 9:15 p.m. and reported no action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of September 5, 2023, was adjourned at 9:15 p.m.



Dustin Burns, Clerk



Dr. Kristin Baranski, Secretary